



Staff Report

CITY OF UPLAND
"The City of Gracious Living"

DATE: April 27, 2026
TO: MAYOR AND CITY COUNCIL
FROM: MICHAEL BLAY, CITY MANAGER
PREPARED BY: DAMIEN R. ARRULA, ASSISTANT CITY MANAGER
JESSICA GORDON, DEPUTY PUBLIC WORKS DIRECTOR – OPERATIONS
BOB CRITCHFIELD, ENGINEERING MANAGER
SUBJECT: CONSIDER APPROVING THE NOTICE OF COMPLETION FOR THE STANDBY
GENERATOR INSTALLATION AND REPLACEMENT PROJECT

RECOMMENDED ACTION:

It is recommended that the City Council approve the work, authorize the City Manager or designee to record the Notice of Completion, and reduce the Faithful Performance Bond to 10% for the Standby Generator Installation and Replacement Project.

GOAL STATEMENT

The proposed action supports the City's goal to continue to maintain and improve the City's public infrastructure and maintain a high standard of public health and safety.

BACKGROUND

On September 23, 2024, the City Council awarded the Standby Generator Installation and Replacement Project to Protterra Builders, Inc. and authorized \$1,292,500 (including contingencies) for the work. The scope of work included installation of emergency backup power generators at Water Plant No. 2 located on 24th Street west of Mountain Avenue and Water Plant No. 6 located on 15th Street west of Campus Avenue. Both facilities are water pumping stations which move water between elevation zones and as such, needed emergency backup power available in case of SCE power outages that may occur during events such as a brownout, power shut-off due to high wind or fire or a significant earthquake event.

In addition to the above two water sites, the Upland Animal Shelter facility located at the southeast corner of Memorial Park contained an existing 276kW standby generator that was sized during construction to provide standby power for the animal shelter as well as other facilities within Memorial Park. For unknown reasons, no other facilities were ever connected to the standby generator which made the 276kW generator extremely over-sized and unable to operate at sufficient load to run efficiently and maintain appropriate emissions rating. As a result, the 276kW generator was replaced with a more appropriately sized generator of 105kW.

ISSUES AND ANALYSIS

The contractor has since satisfactorily completed the required improvements. The City can now approve the work, file the Notice of Completion, and reduce the Faithful Performance Bond to 10%. The City will retain the Labor Materials Bond for six (6) months and release it, thereafter, provided no liens or stop notices are filed against the project. The total project cost was \$1,096,711.08.

ENVIRONMENTAL DETERMINATION

The Project has been assessed in accordance with the authority and criteria contained in the California Environmental Quality Act (CEQA), and the State CEQA Guidelines, and determined to be categorically exempt from further environmental review pursuant to Section 15301(c) (Existing Facilities), of the CEQA guidelines. The project involves repair and maintenance of existing public facilities and does not involve any expansion of use beyond that which is existing. The City filed the Notice of Exemption with the County of San Bernardino on July 8, 2024.

FISCAL IMPACTS

There is no fiscal impact associated with this action.

ALTERNATIVES

Provide alternative direction to staff.

CEQA: Determined to be categorically exempt from further environmental review pursuant to Section 15301(c) (Existing Facilities), of the CEQA guidelines. The City filed the Notice of Exemption with the County of San Bernardino on July 8, 2024.