



Staff Report

CITY OF UPLAND
"The City of Gracious Living"

DATE: March 23, 2026
TO: MAYOR AND CITY COUNCIL
FROM: MICHAEL BLAY, CITY MANAGER
PREPARED BY: DAMIEN R. ARRULA, ASSISTANT CITY MANAGER
RICHARD GONZALES, DEPUTY PUBLIC WORKS DIRECTOR – UTILITIES
ROSA GUTIERREZ, ENGINEERING MANAGER – UTILITIES
LIZ RODRIGUEZ, MANAGEMENT ANALYST
SUBJECT: EMERGENCY REPAIR WORK FOR 26 W. 15TH STREET TRANSFER STATION UPDATE

RECOMMENDED ACTION:

It is recommended that the City Council receive and file the status update related to the KSM Electric, Inc. contract for emergency repair work at the 26 W. 15th Street Transfer Station.

GOAL STATEMENT

The proposed action supports the City's goal of maintaining critical public works and utilities support facilities in good operable condition in order to provide safe, reliable service to the community.

BACKGROUND

On February 9, 2026, the City Council adopted Resolution No. 6866 declaring an emergency condition and approved the emergency repair work at the 26 W. 15th Street Transfer Station. This included approval to execute a contract with KSM Electric, Inc. The emergency action was necessary to address facility conditions requiring immediate repair to maintain safe and reliable operations. Per the City's Purchasing Policy, emergency purchases require a recurring update during City Council agendas until such time as the work is completed.

The work generally includes electrical system repairs, replacement of damaged or failing electrical components, troubleshooting and restoration of power and control systems, and associated work necessary to restore the facility to safe and operational condition. Following Council authorization, staff proceeded with contract development with KSM Electric, Inc. to perform the required emergency repair work at the Transfer Station.

Following Council authorization, staff proceeded with contract development with KSM Electric, Inc. to perform the required emergency repair work at the Transfer Station.

ISSUES AND ANALYSIS

Staff has continued advancing the project toward construction. Staff has developed the pre-construction meeting agenda, which outlines the project schedule, coordination procedures, and key administrative and construction requirements necessary prior to commencement of work.

In addition, the project has been registered with the California Department of Industrial Relations, and a DIR project number has been issued. Staff has also submitted the necessary documentation for issuance of a Purchase Order in support of the contract.

At this time, no additional City Council action is required beyond receipt and filing of this status update.

ENVIRONMENTAL DETERMINATION

This action is not a project subject to CEQA and is exempt under Section 15378(b)(5) of the CEQA Guidelines as an organizational or administrative activity of government that will not result in direct or indirect physical changes in the environment.

FISCAL IMPACTS

There is no fiscal impact associated with this action.

ALTERNATIVES

Provide alternative direction to staff.

CEQA: Exempt under Section 15378(b)(5) of the CEQA Guidelines.