



# Staff Report

**CITY OF UPLAND**  
"The City of Gracious Living"

DATE: March 23, 2026  
TO: MAYOR AND CITY COUNCIL  
FROM: MICHAEL BLAY, CITY MANAGER  
PREPARED BY: STEPHEN PARKER, ASSISTANT CITY MANAGER  
STACI SULLIVAN, FINANCE MANAGER  
SUBJECT: CONSIDER APPROVAL OF FEBRUARY WARRANT AND PAYROLL REGISTERS

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## **RECOMMENDED ACTION:**

It is recommended that the City Council approve the February warrant registers totaling \$10,800,136.85 (check numbers 55999 – 56378 and direct disbursements) and payroll registers totaling \$2,090,145.41 (check numbers 164597 – 164612 and electronic fund transfers 60662 – 61247).

## **GOAL STATEMENT**

The proposed action supports the City's goal of managing the City's resources in a fiscally responsible and transparent manner.

## **BACKGROUND**

The City Council is presented with the financial disbursements for the purchase of materials, supplies, services, capital projects, and payroll warrants issued in the prior month. This process provides the City Council with the opportunity to review the monthly expenses of the city.

## **ISSUES AND ANALYSIS**

In accordance with Government Code 37208, the Finance Manager hereby certifies that the attached warrant registers, direct disbursements and payroll registers have been found to conform to the approved budget and have been paid. These demands are submitted to the City Council for review and approval.

## **ENVIRONMENTAL DETERMINATION**

The proposed action is not subject to the California Environmental Quality Act (CEQA). Section 15378 of the CEQA Guidelines defines a project subject to CEQA. The proposed action is not included within the definition of a "project" and thus is exempt.

## **FISCAL IMPACTS**

Funds are available for the payment of the warrant registers, direct disbursements and payroll registers in accordance with the Fiscal Year 2025-26 operating budget.

## **ALTERNATIVES**

Provide alternative direction to staff.

**CEQA:** Not a Project.