



MEMORANDUM

DATE: December 24, 2024

TO: Robert D. Dalquest, Development Services Director

FROM: Stephen Parker, Acting City Manager

CC: Michael Blay, City Manager

RE: Obligation of \$8,030 in ARPA Funds for the Santa Fe Depot Building
Patio Roof Project

On March 11, 2021, the President signed into law the American Rescue Plan Act ("ARPA"). The federal stimulus program allocated \$1.9 trillion over the following three years to help state and local governments respond to the economic and public health impacts of COVID-19. Under the law, each local government agency nationwide receives an allocation of ARPA funds based on a formula. The City's share is \$15.2 million.

Recipients must obligate all monies prior to December 31, 2024, with funds to be fully expended by December 31, 2026, except for transportation and Title I projects which must be expended by September 30, 2026.

The City has received competitive quotes to install a solid patio roof cover at the Santa Fe Depot's 220 E. A Street to maximize the use of the patio space for a future tenant's outdoor dining capacity. The total cost is estimated at \$8,030.00, including contingency.

With the pending obligation deadline of December 31, 2024, there are unexpended ARPA balances in the following accounts:

Micro Retail Resiliency Program	\$4,787.62
Small Business Retail Assistance Program	\$2,127.11
Downtown Parklets	\$1,015.27
Downtown Small Business Rehab Program	<u>\$ 100.00</u>
TOTAL	\$8,030.00

The Development Services Department would like to repurpose the \$8,030.00 toward the Santa Fe Depot Building Patio Roof Project. This item will be presented to the City Council at the January 13, 2025, regularly scheduled meeting to ratify the terms outlined in this MOU.

This MOU expressly creates an obligation between the City Manager's Office and the Development Services Department. The Development Services Department is responsible for obligating and expending the ARPA funds towards this capital improvement project by December 31, 2026.

Therefore, it is hereby acknowledged that the City of Upland is obligating \$8,030 in APRA funding towards the Santa Fe Depot Building Patio Roof Project and confirms that this project is an eligible use of the funds.

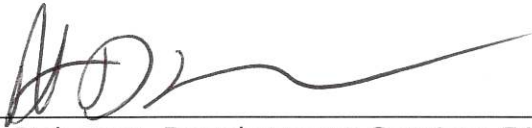
The Development Services Department hereby acknowledges and confirms that they will comply with reporting and recordkeeping requirements in compliance with the program on behalf of the City.



Stephen Parker, Acting City Manager

12/23/24

Date



Robert D. Dalquest, Development Services Director

12-23-24

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