

# MINUTES OF THE REGULAR MEETING OF THE UPLAND CITY COUNCIL

January 27, 2025  
6:00 p.m.  
City Council Chamber  
City Hall, 460 N. Euclid Avenue

Members Present: Mayor Bill Velto, Councilmember James Breitling, Councilmember Carlos A. Garcia, Councilmember Shannan Maust, Councilmember Rudy Zuniga

Staff Present: City Manager Michael Blay, Assistant City Attorney Thomas Rice, Management Analyst Jamie Davidson

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## 1. CALL TO ORDER AND ROLL CALL

The regular meeting of the Upland City Council was called to order by Mayor Bill Velto at 5:02 p.m. in the Council Chamber of the Upland City Hall.

## 2. ADDITIONS-DELETIONS TO AGENDA

None.

## 3. ORAL COMMUNICATIONS

None.

CLOSED SESSION - 5:00 p.m.

## 4. CLOSED SESSION

At 5:03 p.m. Mayor Velto announced that the City Council would recess to Closed Session pursuant to Government Code

### a. CLOSED SESSION CONFERENCE WITH REAL PROPERTY NEGOTIATORS

California Government Code Section 54956.8

Property: Assessor Parcel Number: 2525 E. Riverside Drive, Ontario, CA (Whispering Lakes Golf Course) and 2200 E Philadelphia Street, Ontario, CA (Ontario Soccer Park) (0113-281-13 and 0113-281-15)

City Negotiators: City Manager Michael Blay

Negotiating Party: City of Ontario

Under Negotiation: Price and terms of payment

The Council reconvened in Open Session at 6:00 p.m.

## 5. INVOCATION

Mike Ingram, Christian Science Faith

**6. PLEDGE OF ALLEGIANCE**

Led by Boy Scout Troop 601

**7. PRESENTATIONS**

San Bernardino County Foster Program update by Diane Smyers of CASA of San Bernardino County

**8. CITY ATTORNEY**

Assistant City Attorney Rice announced the City Council received a report on Closed Session Item 4a and there was no reportable action.

**9. ORAL COMMUNICATIONS**

Pastor Newson, Upland, invited the Council to an upcoming prayer event.

Julie De Pasquale, Upland, commented on the needs of homeless people.

Jessica Perez, Upland, stated issues that she had with Upland Police Department issuing parking tickets in her neighborhood and responses to calls for service.

Kathryn Battino, spoke regarding parking problems in her neighborhood.

Ralph Cavallo, thanked the City for trimming the trees on Euclid Avenue prior to the windstorm.

**10. CONSENT CALENDAR**

Moved by: Councilmember Zuniga

Seconded by: Councilmember Garcia

Approve the Consent Calendar

Motion: Carried Unanimously

**a. APPROVAL OF MINUTES**

Approve the Regular Meeting Minutes of January 13, 2025.

**b. CONSIDER RATIFYING AN APPOINTMENT TO THE PUBLIC WORKS COMMITTEE**

Ratify the appointment of Michael Miller to the Public Works Committee, term to expire in December 2026.

**c. CONSIDER RATIFYING AN APPOINTMENT TO THE LIBRARY BOARD OF TRUSTEES**

Ratify the Mayor's appointment of Jessica Tancredi to the Library Board, term to expire June 30, 2026.

**d. DESIGNATION OF A DELEGATE TO REPRESENT THE CITY AT THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS GENERAL ASSEMBLY MEETING**

Appoint Councilmember James Breitling as the delegate to represent the City of Upland at the Southern California Association of Governments (SCAG) General Assembly meeting on May 1, 2025.

e. TREASURER'S REPORT DECEMBER 2024

Receive and file the December 2024 Treasurer's Report.

f. CONSIDER APPROVAL OF DECEMBER WARRANT AND PAYROLL REGISTERS

Approve the December warrant registers (check numbers 50905 – 51280 and direct disbursements totaling \$9,367,264.93) and payroll registers totaling \$1,966,287.76 (check numbers 164048 - 164062 and electronic fund transfers 51977 – 52547).

g. CONSIDER ADOPTING A RESOLUTION TO EXECUTE AND FILE APPLICATION FOR EMERGENCY FINANCIAL ASSISTANCE AND GRANT PROGRAMS WITH CALOES

Adopt Resolution No. 6816 to execute an application on behalf of the City of Upland and to file it with the California Governor's Office of Emergency Services.

h. CONSIDER APPROVAL OF AN ENCROACHMENT LICENSE AGREEMENT FOR CUP 99-03 (WALGREENS), LOCATED AT 1241 WEST FOOTHILL BOULEVARD

Approve the Encroachment License Agreement for Conditional Use Permit 99-03 located at 1241 W. Foothill Boulevard; and authorize the City Manager, or his designee, to execute the agreement.

i. CONSIDER ADOPTING A RESOLUTION ESTABLISHING CITYWIDE SPEED LIMITS AND RECEIVE AND FILE THE CITYWIDE ENGINEERING AND TRAFFIC SPEED SURVEY

Receive and file the 2024 Citywide Engineering and Traffic Speed Survey and adopt Resolution No. 6817 establishing citywide speed limits covering 57 road segments.

j. CONSIDER APPROVAL OF ELECTRIC BILL AGREEMENT BETWEEN SAN BERNARDINO COUNTY FIRE PROTECTION DISTRICT AND THE CITY OF UPLAND

Approve the Electric Bill Agreement for Fire Station 163 between the San Bernardino County Fire Protection District and the City of Upland; and authorize the City Manager to execute the Agreement.

k. CONSIDER APPROVAL OF FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT AND A PURCHASE ORDER INCREASE FOR ELIZABETH DALEY PROJECT MANAGEMENT

Approve the First Amendment to the professional services agreement with Elizabeth Daley for project management services and approve a corresponding purchase order increase; and authorize the City Manager to execute the amendment.

- I. CONSIDER APPROVAL OF AN INCREASE TO THE PURCHASE ORDER WITH KSM ELECTRIC IN THE AMOUNT OF \$23,000  

Approve a \$23,000 increase to Purchase Order No. 20250096, for a total purchase order amount of \$53,000, to pay for additional electrical services for Water Facility Improvements.
- m. CONSIDER ACCEPTING THE NOTICE OF COMPLETION FOR ARROW HIGHWAY PAVEMENT REHABILITATION AND UTILITY  

Accept the work; authorize the City Manager or designee to record the Notice of Completion; and reduce the Faithful Performance Bond to 10% for the Arrow Highway Pavement Rehabilitation and Utility Improvements Project.
- n. CONSIDER AWARD OF BID FOR PROJECT NO. 92105, 92106 & 92107, RESERVOIR R-10, R-11, R-12A & R-13A OVERFLOW AIR GAP INSTALLATION PROJECT (BID NO. 2024-14)  

Approve the plans and specifications for Project No. 92105, 92106 & 92107, Reservoir R-10, R-11, R-12A & R-13A Overflow Air Gap Installation; award a construction contract to RE Chaffee Construction, Inc. in the amount of \$126,950 (Base bid amount plus additive item #4), approve a construction contingency in the amount of \$33,050 for a total amount of \$160,000; and authorize the City Manager to execute the agreement and any future amendments within the City Manager's authority.

**11. PUBLIC HEARINGS**

**12. COUNCIL COMMITTEE REPORTS**

- a. COUNCIL REPORTS ON REGIONAL COMMITTEE MEETING, TRAINING, OR CONFERENCE ATTENDANCE  

No reports.
- b. PUBLIC WORKS COMMITTEE MEETING, JANUARY 14, 2025  

Committee Chairperson Breitling provided a recap of the meeting.

**13. BUSINESS ITEMS**

- a. DISCUSSION REGARDING CITY COMMITTEES APPOINTED TO ADVISE THE COUNCIL  

City Manager Blay presented the staff report.

There was discussion regarding the elimination of the Parks, Arts, Recreation and Community Services Committee and the meeting schedule of committees.

The City Council directed staff to bring back a Resolution dissolving the Parks, Arts, Recreation, and Community Services Advisory Committee, shifting their responsibilities to the Public Works Committee; and adjusting the schedule of the Economic Development Committee to avoid meetings that would coincide with the Labor Day Holiday.
- b. UPDATE ON THE DRAFT REGIONAL NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM PERMIT NEGOTIATION

Interim Public Works Director Alanis introduced Arlen Chun San Bernardino County Engineering Manager, who presented the staff report along with a PowerPoint presentation.

There was discussion regarding the costs associated with the program, implementation, and actions being taken by the County to address the issues and costs.

Interim Director Alanis and Environmental Quality Compliance Program Manager deMoet answered questions posed by the Council.

This was an information item only; no action was necessary.

**14. COUNCIL COMMUNICATIONS**

Councilmembers announced various activities and events throughout the community.

**15. CITY MANAGER**

City Manager Blay thanked the Public Works Department for their work during the recent windstorm.

**16. ADJOURNMENT**

At 7:30 p.m., Mayor Velto adjourned the meeting. The next regularly scheduled City Council meeting is Monday, February 10, 2025.

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Keri Johnson, City Clerk