



# Staff Report

**CITY OF UPLAND**  
"The City of Gracious Living"

DATE: February 10, 2025  
TO: MAYOR AND CITY COUNCIL  
FROM: MICHAEL BLAY, CITY MANAGER  
PREPARED BY: KERI JOHNSON, CITY CLERK  
SUBJECT: CONSIDER ADOPTING A RESOLUTION AMENDING THE POLICIES AND PROCEDURES  
RELATIVE TO CITY COMMITTEES APPOINTED TO ADVISE THE COUNCIL

---

## **RECOMMENDED ACTION:**

It is recommended that the City Council adopt a Resolution amending the policies and procedures relative to the establishment and operation of commissions, committees, boards, and authorities appointed to advise the Council.

## **GOAL STATEMENT**

The proposed action supports the City's goal to provide opportunities for the citizenry to participate in local government through service on various Commissions, Committees, Boards, and Authorities; and to conduct regular meetings in an efficient and transparent manner.

## **BACKGROUND**

At the January 27, 2025 City Council meeting the Council reviewed and discussed the city committees that advise the City Council. At the conclusion of the discussion the Council directed staff to dissolve the Parks, Arts, Recreation, and Community Services Committee and consolidate their duties with the Public Works Committee. Additionally, they directed staff to change the quarterly schedule of the Economic Development Committee to avoid the regularly scheduled meeting falling on the Labor Day Holiday.

## **ISSUES AND ANALYSIS**

The Resolution has been prepared for adoption by the Council.

## **ENVIRONMENTAL DETERMINATION**

The proposed action is not subject to the California Environmental Quality Act (CEQA). Section 15378 of the CEQA Guidelines defines a project subject to CEQA. The proposed action is not included within the definition of a "project" and thus is exempt.

## **FISCAL IMPACTS**

There is no fiscal impact associated with this action. However, the reduction of committee meetings allows for the reallocation of staff time and resources to other priorities.

## **ALTERNATIVES**

Provide alternative direction to staff.

**CEQA:** Not a Project.