



# Review of Citywide Program Costs

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## **City Manager's Office**

City Council Meeting

February 24, 2025

Stephen Parker,

Assistant City Manager

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# Background: Review of Citywide Program Costs

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- February 10, 2025, City Council Meeting
- Councilmember Maust initiated, seconded by Councilmember Breitling
- Requested staff to report citywide program costs for review and potential reductions

# Background: City's Status

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UPLAND CITY HALL

- Current financial status
  - Strongest financial position in terms of reserves in decades
  - Hundreds of millions of dollars of deferred maintenance not on the books
- New understanding of deferred maintenance amounts
  - Pavement Management Master Plan and Sidewalk Master Plan have shown significant unfunded amounts
- Residents voting No on Measure N (2024) and Measure L (2022)
  - Despite below average roads and annual deferred maintenance needs greater than what a sales tax would raise, residents have voted down ballot measures twice in the last three years.

# Current Reserve Balances

UPLAND CITY HALL

Reserve	Amount
Economic Uncertainty	\$13,800,000
Emergency Disaster Contingency	\$1,000,000
General Plan Update	\$800,968
Building Replacement and Maintenance	\$2,493,409
Pension Stabilization Trust	\$8,387,542
OPEB Trust	\$2,383,062
Infrastructure Improvement	<u>\$1,650,817</u>
Total	<u>\$30,515,798</u>

# Considerations to address deferred maintenance needs

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- Program/Cost reductions
  - Removal of items such as those listed in the staff report
- Adjustments to General Fund Reserve Policy
  - Modifications of collections of reserves
- Policy adjustments
  - Consideration of policies that could reduce/redirect expenses
  - Consideration of policies that could increase funding opportunities



# Current General Fund Spending

**Uses of the General Fund by Function**  
**\$61,304,910**

54.8%	Police	33,574,350
17.4%	Administrative Services	10,643,910
18.1%	Engineering and Public Works	11,123,080
5.5%	Development Services	3,387,530
4.2%	General Government	2,576,040

**Admin Services**

17.4%

- Finance
- Human Resources
- Risk Management
- Information Technology
- Community Services
- Library Contract
- Animal Services Contract

**Engineering and Public**

**Works 18.1%**

- Maintenance Operations
- Solid Waste Management
- Fleet Management
- Water Utility Services

**Development Services**

5.5%

- Planning
- Building
- Economic Development
- Housing
- Successor Agency

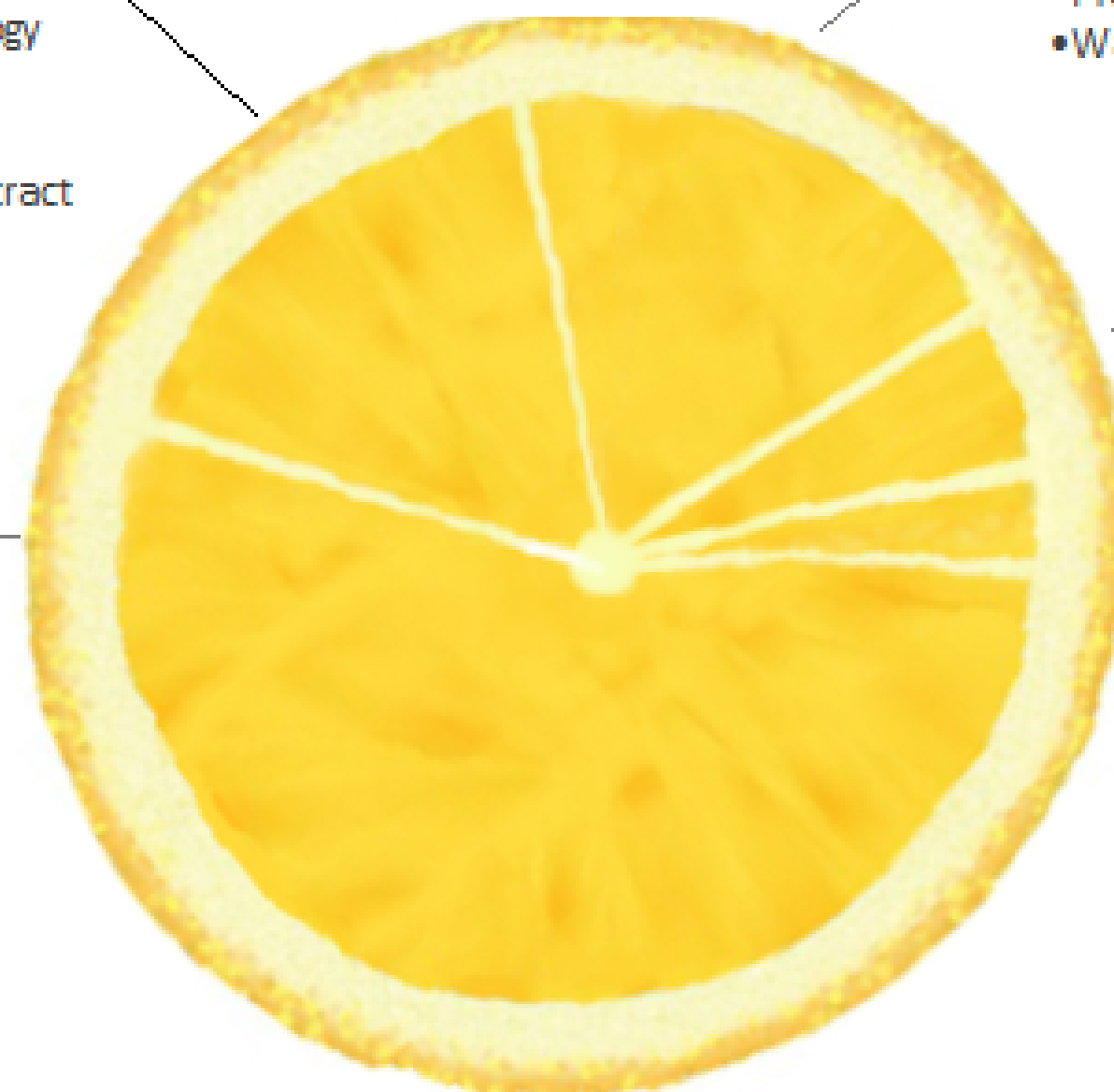
**General Government**

4.2%

- City Council
- Administration
- City Clerk

**Police 54.8%**

- Investigations
- Patrol
- School Resource Officer
- Traffic Safety
- Cadet Program
- Code Enforcement
- Animal Control



# Review of Citywide Program Costs

Program	Expenditure	Revenue	Net Impact
Fin – Remove Business License Inspector position (reduce in-house support and have HdL provide all business license services; employee would be re-assigned to another classification)	\$94,000	\$0	\$94,000
Fin - ClearGov Transparency Portal Annual Software License	\$13,700	\$0	\$13,700
Fin – ClearGov Transparency Portal Annual Software License	\$35,507	\$0	\$35,507
PW – Eliminate free residential sandbag sand	\$10,000	\$0	\$10,000

# Review of Citywide Program Costs

Program	Expenditure	Revenue	Net Impact
PW - Tree Trimming (skip 1 year)	\$1,400,000	\$0	\$1,400,000
PW - Tree Trimming (adjust current cycle from 7 to 8 years)	\$250,000	\$0	\$250,000
PW - Street Sweeping (reprogram funds from Burrtec towards pavement impact)	\$400,000	\$0	\$400,000
PW - Household Hazardous Waste (reprogram funds from Burrtec towards pavement impact)	\$50,000	\$0	\$50,000
PD – Irish Festival	\$39,318	\$0	\$39,318
PD – Lemon Festival	\$65,496	\$50,841	\$14,655



# Review of Citywide Program Costs

Program	Expenditure	Revenue	Net Impact
PD – Dogtoberfest	\$1,778	\$0	\$1,778
PD – Scary A Faire	\$2,440	\$0	\$2,440
PD – Tour De Foothills	\$4,988	\$0	\$4,988
PD – Police Open House	\$17,834	\$0	\$17,834
PD – Axon Contract for Body Cameras/Vehicle Cameras/AI Report Writing	\$320,000	\$0	\$320,000
PD – Flock Contract for License Plate Readers/Traffic Cameras	\$30,000	\$0	\$30,000
PD – Vigilant Contract for License Plate Readers/Traffic Cameras	\$315,000	\$0	\$315,000

# Review of Citywide Program Costs

Program	Expenditure	Revenue	Net Impact
PD – All City Management Contract for Crossing Guards	\$205,000	\$0	\$205,000
PD – Investigate Software and Services Contracts	\$77,000	\$0	\$77,000
PD/Rec – National Night Out	\$12,146	\$0	\$12,146
PD/Rec – Light Up the Night	\$217,877	\$150,000	\$67,877
PD/Rec – Downtown Tree Lighting	\$18,401	\$0	\$18,401
PD/Rec – Hometown Holiday	\$142,200	\$28,000	\$114,200
PD/Rec – Savings realized by combining Downtown Tree Lighting & Hometown Holiday events along with decreased faire elements	\$50,081	\$23,000	\$27,081

# Review of Citywide Program Costs

Program	Expenditure	Revenue	Net Impact
Rec – Movies in the Park	\$9,800	\$850	\$8,950
Rec – Volunteer Appreciation	\$17,700	\$0	\$17,700
Rec – Lemon Zest & Kids 1K Dash	\$12,350	\$7,700	\$4,650
Rec – Puzzle Palooza	\$1,800	\$300	\$1,500
Rec – Summer Tot Games	\$4,500	\$0	\$3,800
Rec – Earth Day	\$2,000	\$0	\$2,000
Library – Closure One Day A Week (Saturday – 8 hours or Monday – 9 hours)	\$90,000	\$0	\$90,000

# Review of Citywide Program Costs

Program	Expenditure	Revenue	Net Impact
IT – NearMap (high resolution mapping used for remote inspections, measurements and risk assessments)	\$6,800	\$0	\$6,800
IT – Cellphone Forensics (allows PD to unlock devices and forensically examine for digital evidence)	\$22,000	\$0	\$22,000
IT – AFR Engine (PD facial recognition software)	\$5,000	\$0	\$5,000
IT – Performa Labs (PD training platform to comply with California POST mandated training)	\$15,000	\$0	\$15,000

# Review of Citywide Program Costs

Program	Expenditure	Revenue	Net Impact
IT – Thomson Reuters Clear (PD-used data mining software)	\$20,000	\$0	\$20,000
IT – Document Management Software (maint. cost for all scanned documents incl. publicly accessible Building, Planning and City Clerk documents)	\$17,300	\$0	\$17,300
IT – Community Engagement Software for PD	\$22,000	\$0	\$22,000
IT – Chameleon Animal Shelter Software	\$15,000	\$0	\$15,000
IT – NeoGov (HR recruiting and onboarding software)	\$21,847	\$0	\$21,847

# Review of Citywide Program Costs

Program	Expenditure	Revenue	Net Impact
IT – Public Works Work Order Management and Utility Operations Software	\$86,680	\$0	\$86,680
DS – Reduce Printing, Advertising and Marketing Supplies	\$5,216	\$0	\$5,216
DS – Weed Abatement Program	\$89,880	\$42,485	\$47,395
DS – Pass Along Banking Fees to Customers	\$0	\$68,000	\$68,000



# RECOMMENDATIONS

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## **That the City Council:**

1. Review the costs of citywide programs to determine if any reductions in services are warranted.



# QUESTIONS?

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